

Author Guidelines

Editorial Guidelines

The European Medical Journal welcomes contributions from professionals, consultants, academics and industry leaders on relevant and topical subjects and topics. This guide includes instructions for layout, style and guidance on editorial policy and copyright.

Address for submissions

Articles should be sent to the Editor as an email attachment, to kelly@congressreviews.com

Editorial Policy

The European Medical Journal is able to accommodate a wide variety of style, length and content. Articles accepted for publication within the eBook journals and website include review articles, case reports, practice guides, theoretical discussions, review articles, proposals for special reports and original research.

All articles accepted for publication within the print reports will also be published within the website and e-book.

The European Medical Journal endeavours to publish unbiased content. All articles submitted must be of an impartial nature. Any references to companies or products must be strictly on an essential basis only.

Types of Submissions

Case studies/reports – Case reports need to provide a straightforward account of events detailing the rationale used, any problems experienced and how you might apply any lessons learnt from the experience, using the literature to back up any actions.

Review articles – Reviews should provide an overview of the agreed topic.

Practical guides – Practical guides should provide a clear, detailed explanation of how to manage a particular aspect for discussion. This can be supported with photographs and/or illustrations to help support explanations given in the text. The literature should be used to justify the rationale given; when this is not available the author must provide a supportive argument.

Editorial Submission

Articles should be supplied in Microsoft Word, with all pages clearly numbered.

Main text – All acronyms and abbreviations must be explained in full at first mention. Include – the title of the article, the full name, title, highest professional and academic qualifications, - the department and institution of each author, the name, address, and email address of the author responsible for correspondence, title of the publication

Layout – Use headings within the text to make it easier to read and understand. Subdivide the text into main sections with subheadings. Keep these short and succinct and similar in sense and style.

Language – All articles should be written in plain English, free from jargon and the

writing should be clear and direct. Abbreviations should be kept to a minimum and shown in full when first used.

Tables, illustrations, screenshots and photographs –maximum of seven.

These are welcome where they add emphasis, clarity and/or interest to articles and should be clearly labelled, with relevant captions. They should be referred to in the main text.

Illustrations can be accepted as line drawings, mono or coloured or as photographs or slides (do not send glass mounted slides/transparencies), but must be of a high quality. Do not send originals. Digital files can be used, but must be saved as .tif or .jpeg files and be at least 300 dpi.

Acknowledgements

The author may acknowledge substantive contributions to the article to mark the receipt of financial assistance, materials and other resources.

References – References must be numbered in order of first mention. They must be indicated in the text by a number with the full list at the end of the article in numerical order.

Journal articles

Journal abbreviations are used as per the ANSI/NISO Z39.29-2005 (R2010) Bibliographic References standard used by MEDLINE/PubMed. Details should be ordered as:

Surname Initials. Paper title. Journal name. Year;volume: page numbers.

Example: Freedman SB, Adler M, Seshadri R, Powell EC. Oral ondansetron for gastroenteritis in a pediatric emergency department. N Engl J Med. 2006 Apr 20;354(16):1698-705.

Author Information

Biographies – Information is to be given, in paragraph form, in reverse chronological order, i.e. present position first, preceding ones then any qualifications. Please detail organisation affiliations.

Author By-lines – Name, position in organisation, organisation, location. Advertiser / sponsor by-lines are not permitted on editorial content across all print publications.

For example: Professor Dr. Pierre-Alain Clavien, Professor and Chairman, Department of Surgery, University Hospital of Zurich, Zurich, Switzerland

Disclaimer - Please include details of any conflicts of interest.

Permissions & Copyright

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Proofs

Proofs will be sent, upon request, to the corresponding author, following the first stage of editing. Any requests for changes must be returned by the deadline given.

Only minor changes can be made at the proofing stage; major changes will not be accepted. (Articles are considered final upon initial submission). Changes submitted after the given deadline will not be incorporated.

All accepted manuscripts will be subject to editorial revisions for clarity, punctuation, syntax and conformity to house style.

Errors and Omissions

The European Medical Journal will take every care possible to try to ensure that all content is reproduced correctly, however, due to human or mechanical errors we cannot guarantee the accuracy, adequacy or completeness of any information and cannot be held responsible for any errors or omissions, or for the results obtained from the use thereof.

When submitting an article please send in via email –
kelly@congressreviews.com

- Abstract for review (up to 250 words)
- Author by-lines (including co-authors)
- Main text (guideline of 2000 words)
- Diagrams/screen shots (High resolution 300 dpi JPEG/Tiff or hard copy)
- Keywords for the article

NB: Please provide a prospective title for your submission to the Editor at your earliest convenience.